

IT&T AND PROFESSIONAL SERVICES CONTRACTORS XERO MONTHLY PLAN

MOORE STEPHENS
MARKHAMS

ACCOUNTANTS AND ADVISORS

At Moore Stephens Markhams Auckland, we work with many contractors in the IT&T and professional services sectors. We understand the complexities and challenges you face. That's why we have put together set price monthly plans to provide all the compliance and advisory services you need to make life easier.

We'll help you to choose the most appropriate trading structure for your situation. Together we'll discuss the unique benefits and challenges of being a self-employed contractor and advise on such matters as your filing requirements, deductible expenses, provisional tax planning, withholding taxes and Kiwisaver.

We will assist you to become a self-employed contractor by guiding you through the set-up of your Xero ledger. We'll review reconciled transactions in Xero and file GST returns on your behalf on a six-monthly basis. Plus, you'll get a checklist of deductible expenses to make the process easier.



Monthly pricing plans

Sole trader

- Setup of a new entity on Xero
- Half hour face to face meeting
- Review and file two six monthly GST returns
- Invoice template
- Income tax return preparation
- Phone and email support regarding your tax filing
- Xero cashbook ledger subscription
- Deductible expenses checklist.

\$120 per month

Contracting company

- Set up of a new entity in Xero
- Half hour face to face meeting
- Review and file two six monthly GST returns
- Invoice template
- Financial statements and income tax returns for your company and one individual return
- Phone and email support regarding your tax filing
- Xero cashbook ledger subscription
- Deductible expenses checklist.

\$150 per month

Additional Services

- Conversion from existing accounting system
- Discounted monthly Xero subscription fee
- GST registration
- Company incorporation
- Company annual returns
- Specific specialised tax advice*
- Additional Xero support and training*
- Additional assistance unrelated to accounts, tax returns or GST returns.*

* Charged at an hourly rate

Prices to be advised

All prices GST exclusive

**SERIOUS
ABOUT
SUCCESS**

LET'S TALK!

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