



XERO PLAN, ADVICE AND SUPPORT
FOR BARRISTERS AND SOLICITORS

WE UNDERSTAND THE CHALLENGES YOU FACE



WE WORK WITH BARRISTERS AND SOLICITORS PROFESSIONAL SERVICES SECTOR

Ever wanted more control over your accounting bill? If you are currently using or considering switching to the Xero accounting software system, we're able to offer you a fixed price on your accounting and taxation compliance needs.

We'll guide you through setting up Xero for your practice and organise user-friendly training. We'll reconcile bank transactions for all bank accounts on a monthly basis, and if you're a sole Barrister we can load all relevant debtor invoices. Once we have done this, we'll review your GST return in Xero to see if there are any obvious adjustments required, and then file the GST returns on your behalf.

This will help to create management reports through Xero, allowing you to keep a close and up to date eye on how your business is performing on a monthly basis.

We can also advise on suitable add-on applications that integrate with Xero, such as time tracking systems like Harvest and WorkflowMax.



MONTHLY PRICING PLAN Prices exclude GST

\$500 per month

- annual financial statements and income tax returns
- face-to-face business review
- tax payment reminder service
- review GST returns automated in Xero
- review bi-monthly management reports generated from Xero
- regular tax and business alerts
- phone and email support of a general nature
- process payroll for up to one employee
- process debtor invoicing (sole Barrister only).

Not included

- monthly subscription fee payable to Xero (\$60 plus GST per month)
- initial set up costs (estimated at \$350 plus GST)
- consulting on any add-on applications such as Harvest / WorkflowMax.

ADDITIONAL SERVICES

Our legal industry experts can help you with:

- additional assistance not relating to accounts, tax returns or GST returns
- advice regarding shareholding or restructure issues
- preparation of forecasts or budgets or any buy / sell transactions, etc
- any other specific specialist advice.

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Accountants and Advisors

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Get in touch and let us help you thrive in a changing world

www.markhams.co.nz